2016-2017 HOTS Reference Guide

• EMAIL ALL HOTS SUBMISSIONS TO RHA.programs@gmail.com
  This is important. Do it.

• When emailing HOTS submissions, make the subject of your email
  “Council: HOTS Category.” For example, if NHAC is submitting
  photos, the subject is “NHAC: Photos”

• The Chief Information Officer (CIO) is responsible for recording
  HOTS information. This year’s CIO is Val Kologrivov. Having served
  as NHAC’s president in the past, she knows a plenty about HOTS. If
  you need to get in contact with her, you can:
  o Email kologrivovv@gmail.com
  o Text 551-206-5494
  o Facebook message her
  o Visit her office hours in the RHA office on Tuesday’s at 2:30-
    3:30pm, or by appointment

• If you need to contact all the execs at once, email
  marylandrha@umd.edu

• HOTS means Hall Of The Semester. Last year, Val was asked what
  HOTS stood for at the Year End Reception. Don’t be that guy.

• There are two vital parts to a HOTS submission: Pre-Event HOTS
  forms and Post-Event HOTS forms. Both can be found on the RHA
  website under the HOTS tab.
  o Pre-Event HOTS must be filled out ONE WEEK in advance to
    receive points

• The VP of Community Development should submit any and all HOTS
  points.

• Recording HOTS requires a complicated system, and therefore takes
  some time. The CIO will update HOTS points for each council on the
  website monthly. If there are discrepancies between your recordings
  and what you see, email the CIO or visit office hours!

• If you have a type-A, obsessively organized personality like the
  previous NHAC president (aka Val) and keep your own HOTS tally,
  share them with the CIO!!